

Overview

FEDERAL COLLEGE OF EDUCATION (SPECIAL)

OYO, OYO STATE

INVITATION FOR PRE-QUALIFICATION AND TENDER FOR YEAR 2016, 2017 AND 2018 (MERGED) TETFUND ICT SUPPORT INTERVENTIONS AND YEAR 2019 CAPITAL PROJECTS

INTRODUCTION

The Federal College of Education (Special), Oyo, Oyo State intends to execute Year 2019 Capital Projects in the current fiscal year and TETFUND ICT Support Fund intervention towards realization of the set goals, to deepen ICT literacy and also facilitate global visibility of the institution, thus contributing to improved teaching and learning environment and ranking of the College globally. In view of the above, the College is inviting interested, competent and reputable contractors and service providers to tender for the projects described below.

(2.0) PROJECTS TO BE EXECUTED:

CATEGORY A (WORKS)

	PROJECT DESCRIPTION	INTERVENTION
LOT-1	Construction Of ICT Centre	CAPITAL
LOT-2	Construction Of Roads And Drainages (on-Going)	CAPITAL
LOT-3	Construction Of Roads And Drainages (on-Going)	CAPITAL
CATEGORY B (Goods)		

LOT	PROJECT DESCRIPTION	INTERVENTION
LOT-4	Procurement and Installation of ICT Equipment	CAPITAL
LOT-5	Procurement Of Teaching /Learning Aid Equipment	CAPITAL
CATEGORY C (Services)		
LOT	PROJECT DESCRIPTION	INTERVENTION
LOT-6	ICT Training For Personnel (Teaching And Non-Teaching)	TETFUND
LOT-7	Development/Restructuring Of The College Website	TETFUND
LOT-8	Engagement Of External Auditors For Statutory Audit	FGN

(3.0) ELIGIBILITY REQUIREMENTS

- (a) Verifiable Certificate of Incorporation with Corporate Affairs Commission (CAC)
- (b) Verifiable Evidence of current TAX clearance Certificate for the last three (3) years (2016, 2017, & 2018) corresponding with declared turnover, expiring on 31 December, 2019.
- (c) Verifiable Evidence of Current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2019.
- (d) Verifiable Evidence of Current PENCOM Compliance Certificate Issued by National Pension Commission valid 31 December, 2019.

- (e) Verifiable Evidence of Interim Registration Report (IRR) with the Bureau of Public Procurement (BPP) showing registration on the National Data base of contractors, consultant and service providers expiring on 31/1/2020 or valid certificate issued by Bureau of Public Procurement.
- (f) Verifiable Evidence of Current NSITF Compliance Certificate valid till 31 December, 2019.
- (g) A Sworn Affidavit disclosing whether or not any officer of the relevant Committees of Federal College of Education (SP), Oyo, Oyo State or the Bureau of Public Procurement is a former or present director, shareholder or has any pecuniary interest in the bidder and to confirm that all the information/documents provided in its bid are true and correct in all particulars;
- (h) Current Company's audited account duly stamped and signed by ANAN/-ICAN Licensed Auditors for the last three years.
- (i) Verifiable list of executed similar construction and supply jobs at least three (3) in the last five years (i.e. letters of awards and certificates of practical job completion etc.).
- (j) Possession of minimum of five (5) years' experience in web designing including HTML, CSS, JavaScript and verifiable list of executed similar jobs at least three (3) in the last five years (i.e. letters of awards and certificates of practical job completion etc.) (where applicable).
- (k) Possession of verifiable evidence of International Computer Driving License (ICDL) (where applicable)
- (l) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed,
- (m) For supply of Equipment: Letter of Authorisation from Original Equipment Manufacturers (OEMs);
- (n) A Comprehensive Company Profile of Contractor to include at least three key personnel and their staff ID, with their proof of expertise in the subject area i.e Academic and professional Certificates,
- (o) Evidence of ownership or lease agreement for relevant equipment, machines, tools and workshop where necessary
- (p.) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax

Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each J V partner)

NOTE: Arrangement of the technical documents in hard and soft copies should follow the order in the list above and appropriately paged. The technical documents should have a table of content indicating the pages on which these items are to be found. Each page of the financial Bid should be duly signed by the tenderer or else the bid will be REJECTED.

(4.0) COLLECTION OF TENDER DOCUMENTS (CATEGORY A & B):

Tender documents are to be collected from the office of the Deputy Director Procurement, Procurement Department between the hours of 10:00a.m. – 4:00p.m daily upon presentation of authenticated payment receipt of the non-refundable tender fee of N10,000.00 per Lot, paid into the F.C.E (Special), Oyo, Oyo State Remita account at any reputable Commercial bank in Nigeria and teller converted to receipt at the cash office of the College Bursary Department.

(5.0) SUBMISSIONS OF TENDER DOCUMENTS (CATEGORY A & B):

Both the Technical and Financial documents should be neatly bound and each sealed in a separate envelope marked at the top and labeled Technical or Financial Bid respectively and both packed in a bigger envelope including Company's name, particular and name of the project, Lot number and should be dropped into the tender box at the Provost's office of the College. The completed package should be addressed to:

**The Provost,
Federal College of Education (Special),
P.M.B. 1089, Oyo Town, Oyo State.**

And submitted not later than **12:00 noon on Monday, 18 November, 2019.**

(6.0) SUBMISSION OF EOI DOCUMENTS (CATEGORY C)

Interested firms are to submit two (2) bound of Expression of Interest (Eoi) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed as indicated above and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box not later than **12:00 noon on Monday, 21 October, 2019.**

(7.0) OPENING OF EOI AND TECHNICAL BIDS

The EOIs and the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 21 October, 2019** and **12:00 noon on Monday, 18 November, 2019** respectively, while the financial bids will be kept un-opened. The EOI and the Technical bids will be opened at the New Council Chamber of Federal College of Education (Special), Oyo, Oyo State. The CSOs, Professional Bodies, Bidder/their representatives and the general public are hereby invited to witnessing the opening.

(8.0) PLEASE NOTE:

Compliance certificates may be referred to the respective issuing authority for verification and authentication.

Any Technical and Financial bids enclosed in a single envelope that is not sealed at time of opening shall be disqualified.

Incorrect address or labeling of submitted bids shall be rejected.

Each parcel should have a table of contents indicating the pages or folios in which these items are to be found

This advertisement of invitation of tender shall not be construed as a commitment on the part of Federal College of Education (Special), Oyo, Oyo State nor shall it entitle any company to make any claim whatsoever or compensation having responded to this advertisement.

All expenses incurred in preparing pre-qualification documents associated with this exercise shall be borne solely by the prospective company.

Category A & B: Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened; Category C: Only shortlisted bidders will be contacted at a later date for collection of Request for Proposals

All submission must be made in English Language.

Failure to comply with the instruction(s) above shall automatically result to disqualification. The college is not bound to award more than one contract to the same contractor.

SIGNED:

PROVOST